Learner Development SIG AGM 2022

Sunday 13th November 2022 4 PM - 4.45 PM

JALT2022, Fukuoka International Conference Centre (F), Room 410, & online in Zoom (Z)

Attending: Andy Barfield (F), Steve Brown (F), Emily Choong (F), Tim Cleminson (F), Nicholas Emerson (F), Ellen Head (F), Ken Ikeda (F), Kio Iwai (F), Patrick Kiernan (F), Mike Kuziw (Z), Rob Moreau (F), Jim Ronald (F), James Underwood (Z), Amelia Yarwood (Z)

Chaired by: James   **Minutes:** Andy

Agenda

- **People**: Introduce ourselves, welcome the new committee members (and call for others to join the team!)
- **Money**: Find out about the current financial state of the LD SIG and what future expenses could be
- **Plans**: Share what objectives we have for the LD SIG in 2023

People: SIG Coordinator

1. As incoming coordinator James began by welcoming everyone and thanking Tim Cleminson for everything he had done for the LD SIG in 2022 - as coordinator and in multiple other roles (see below). Tim expressed his appreciation to everyone in the SIG for what they had done as well. A hearty round of applause followed with many thanks to Tim, and a warm welcome to James as the new LD coordinator (who is stepping down from co-coordinating LD get-togethers).

2. James then invited everyone to talk with the person next to them, introduce themselves, and say a little about what they are hoping to do professionally in 2023. Pair and small-group discussions took place online and f2f in the room at Fukuoka for about 5 minutes.

People: Committee roles

3. Next, James warmly thanked other members of the SIG committee who were stepping down (see below) and welcomed new people stepping up into different positions for 2023, each acknowledged with an enthusiastic round of applause.

Stepping down	Stepping up
Tim Cleminson (coordinator, publicity, LD forum at JALTCALL, get-togethers)	James Underwood (coordinator)
James Underwood (oo-coordinating get-togethers, *Learning Learning* editorial team, publications chair)	Mike Kuziw (publications chair)

—	Tim Ashwell, Megumi Uemi (*Learning Learning* editorial team)
Szabina Adamku, Akiko Takagi, Eileen Yap (programmes - JALT2022 LD forum)	Anita Aden, Amelia Yarwood (programmes - other people welcome to join in and help)
Ellen Head (publicity)	Rob Moreau, Eileen Yap (publicity)
Andy Barfield (membership)	Emily Choong, Sayaka Karlin (membership)
–	Ivan Lombardi (LDJ layout & design)
Hugh Nicoll (LD main website)	Nicholas Emerson (LD main website)

4. Later in the meeting Nicholas Emerson volunteered to take care of the LD main website and briefly introduced himself – Nick works at Kyushu Sangyo University, and he has been trying to find a SIG to join and has decided it's going to be LD. Nick would be interested in taking care of the LD website, with the help of his wife who is a systems engineer. He can't promise, though, to do this for 30 years as Hugh has done! A very warm welcome and thank you to Nick for stepping forward here.

5. James asked whether other people would like to step forward, mentioning that it would be helpful to have more people involved with organising one of the three different LD forums in 2023 (see Point 12 below), membership, and publicity.

6. Andy added that he had asked a couple of people at the previous day's LD forum about helping with programmes, and they had replied they were interested, but needed a little time before making a decision.

Money: Proposed budget for 2023

7. Patrick introduced a SIG budget for 2023 (see Appendix A). He explained that there had been a big drop in the SIG grant in 2022 because of the pandemic and the subsequent loss of revenue that JALT had experienced.The SIG had received around 19,120 JPY as its grant in 2022; LD had also been allocated around 15,000 JPY as a profit-share from the PanSIG conference in July 2022.

8. Patrick proposed that in 2023 the SIG could plan to spend a similar amount of money on grants and other outgoings as it had in 2022, but noted that LD would use up all of its reserve funds in doing so.

9. Decisions about SIG grants and other expenditures for 2023 had yet to be taken within JALT, so the SIG could expect to have a clearer idea after the 2023 February Executive Board Meeting (EBM).

10. Patrick reassured everyone that JALT is committed to supporting successful and worthwhile activities by different entities within JALT. So, were LD to run into financial problems, we would have the option of applying to the SIG Development Fund to cover any shortfall.

11. James asked everyone whether they had any concerns about the budget proposed by Patrick. There were no objections, so the proposed budget was approved.

Plans: Ideas and Activities for 2023

12. Moving to ideas and activities for 2023, James invited us to focus on: *What objectives do we have for the LD SIG in 2023 and how can we get involved?*

A. LD Forum at JALTCALL?

(i) LD organised 3 forums in 2022 (JALTCALL, PanSIG, JALT International).

(ii) *Should LD continue to organise a forum at the JALTCALL conference?* James asked, pointing out that LD is the only SIG to have a forum at the JALTCALL conference, and that, because JALTCALL is usually scheduled soon after the PanSIG conference in May, this commitment risks overstretching the LD programme team in 2023.

(iii) In 2022 JALTCALL took place in early June and the PanSIG conference in mid-July, so the scheduling overlap was alleviated.

(iv) Tim C. said he was in favour of LD putting on a forum at JALTCALL in 2023. He explained that the 2022 JALTCALL LD forum had involved 4 presenters (Lee Arnold, Cassie Guevara, Ellen Head, and Tim C.) on the theme of "Creative play in the classroom: Innovative approaches to learner development." It had been a small, intimate, and highly enjoyable event for those who took part.

(v) Ellen confessed she was concerned that if LD withdrew from JALTCALL, this might create bad feelings with the CALL SIG.

(vi) In response, James agreed to check with the CALL SIG and discuss the situation with them.

B. LD Forum theme at PanSIG?

(i) The 2023 PanSIG conference is taking place 12-14 May 2023 at Kyoto Sangyo University, and the conference theme is "Looking Forward."

(ii) The Call for Presentation Proposals (CFP) opens on Tuesday, 15th November 2022 and closes on Sunday, 15th January, 2023, at 11:59 PM JST. See https://pansig.org/node/133

(iii) What would make a good theme for the LD forum? We broke into pairs and small groups to brainstorm ideas. Suggestions included:

● *Forward-looking, action-oriented learners*
● *The future of collaboration: Practitioners and learners as co-researchers*
● *…*

C. LD Forum at the 2023 JALT International conference?

(i) James screen-shared: "*The 49th Annual JALT International Convention and Materials Exhibition will be held on November 24th to 27th, 2023, in Tsukuba-shi at the Tsukuba International Conference Center.*"

(ii) James will confirm dates and other details as soon as possible.

(iii) One possibility mentioned is connecting the theme of one of next year's forums to the focus of a particular issue of *The Learner Development Journal*, for example Issue 7 on **Challenging the Conventions in Learner Development Research**.

13. Other ideas for an LD SIG event in 2023?

A. Creating Community: Learning Together?

(i) Do people want to hold CCLT8 in December next year, with students taking part?

(ii) One of the challenges with the upcoming online CEGLOC conference on 3rd December is that very few students have so far indicated that they will be taking part, so should we go with just teachers participating in CCLT8?

(iii) Amelia pointed out that JASAL usually organises its annual conference in early December, so there is a risk of a scheduling overlap with a CCLT event.

(iv) *How about proposing to JASAL that LD and JASAL work together on a shared event (as the JASAL conference also involves students taking part)?* Ellen asked. Amelia said in the chat that she could reach out to Katherine Thornton.

(v) People reacted very positively to both Ellen's and Amelia's suggestion.

(vi) Ken also spoke up for a CCLT8 event involving students. He expressed concern at not having a CCLT event another year as he thought it was rewarding for the students and also a good way to promote the LD SIG.

(vii) James thanked Ken for voicing his concerns and replied to him that CCLT will be taking place in some form, perhaps in collaboration with JASAL, perhaps solely run by the LD SIG. He also wondered if CCLT could quite possibly take place in January or February as there are spaces in the conference calendar, and whether it would be face-to-face or online. He closed by saying that we should discuss these suggestions when we had more time to do so.

B. LD working in a team to host an Electronic Village Online (EVO) session in January-February 2024?

(i) James raised this possibility and shared these links:

   http://evosessions.pbworks.com/w/page/148839471/EVO2023-Call-for-Proposals and

   http://evosessions.pbworks.com/w/page/146983095/Call_for_Participation-EVO2022 .

(ii) There wasn't much time to discuss this suggestion at the AGM, so it is something to come back to in the weeks and months ahead.

14. Thank you to everyone for taking part and sharing so many interesting ideas.

The AGM finished at 16.50.

Appendix A LD SIG Financial Summary, November 2022 AGM

November 2021 – November 2022 Revenues and Expenses

Balance (13 Novr, 2021)   **538,304** (312,740+PayPal 25,972+200,000 reserve)

Revenues

Annual grant from JCO	19,120	
PanSIG	15,000	
Total	**34,120**	

Expenses

JALT SIG tickets (¥5,000 x2)	10,000
Grants for SIG Members* (¥40,000 x3)	120,000
PanSIG (postage, officer transport, participation expenses)	43,384
Misc (bank expenses, postage of materials from retiring officer)	3,052
Total	**166,386**

Balance (13 Nov, 2022)   **396,396** (162,724+PayPal25,972+200,000 reserve+7,700 cash)

Expenses, November 2021, expected

JALT National expenses	70,000?
JALT Conference waivers	30,000?
CEGLOC	30,000?
Website maintenance	10,000?
Total	**120,000 +**

Balance (31 Dec, 2022, estimated)   **259,396** (22,724+PayPal 25,972+200,000 reserve+7,700 cash)

2023 Draft Budget for Discussion at the AGM

Revenues

Annual grant from JCO	20,000	(2022 reduced grant)
PanSIG profit shared	15,000	(2022 reduced profit share)
Total	**35,000**	

Expenses

Grants for SIG Members*	160,000	
Website maintenance	10,000	
CEGLOC (Dec 2022) + CCLT8 (2023)	20,000	(based on face-to-face costs)
JALT2023	70,000	(including conference waivers)
PanSIG2023	45,000	(including conference waivers)
Miscellaneous	5,000	
Total	**310,000**	

Revenues + Expenses =   **-275,000**

Balance (1 December, 2022, estimated)   **-15,604 (including reserve/PayPal/cash)**

*These are grants of ¥40,000 each awarded to SIG members who do not have institutional funding. Grants are allocated by the LD-SIG Grants Team. Currently, one research grant and three conference grants are offered each year.